## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting ("AGM") of TPL Insurance Limited ("Company") will be held on April 30, 2025 at 11:45 a.m. at the PSX Auditorium, Stock Exchange Building, Stock Exchange Road, Karachi to transact the following business:

#### **ORDINARY BUSINESS:**

- 1. To approve the minutes of the Annual General Meeting held on April 25, 2024.
  - **"RESOLVED THAT** the minutes of the Annual General Meeting of TPL Insurance Limited held on April 25, 2024 at 11:30 am be and are hereby approved."
- 2. To receive, consider and adopt the Annual Audited Financial Statements of the Company together with the Directors', Auditors' and Chairman's Review Report thereon for the year ended December 31, 2024.
  - **"RESOLVED THAT** the Annual Audited Financial Statements of TPL Insurance Limited, together with the Chairman's Review Report, Directors' and Auditors' Report thereon for the year ended 31 December 2024 be and are hereby approved."
- 3. To appoint Auditors for the year ending 31 December 2025, and fix their remuneration. M/s. BDO Ebrahim & Co., Chartered Accountants have retired. The Board of Directors, on the recommendation of the Audit Committee, proposes the appointment of M/s. Grant Thornton Anjum Rahman, Chartered Accountants, as the auditors of the Company for the year ending 31 December 2025.
  - "RESOLVED THAT M/s. Grant Thornton Anjum Rahman, Chartered Accountants be and are hereby appointed as Auditors of TPL Insurance Limited on the basis of consent received from them, at a fee mutually agreed for the period ending 31 December, 2025."

## **SPECIAL BUSINESS:**

- 4. To consider and if thought fit, to pass with or without modification, special resolution in terms of Section 199 of the Companies Act 2017 to authorize the Company for renewal of advance of Rs. 300 million to the associated company, TPL Trakker Limited.
  - **"RESOLVED THAT** pursuant to Section 199 of the Companies Act 2017, the Company be and is hereby authorized for renewal of advance of Rs. 300 million to the associated company TPL Trakker Limited."
- 5. To consider and if thought fit, to pass with or without modification, ordinary resolution for revision of remuneration of non-executive directors, as determined by the Board of Directors of the Company, from PKR 100,000/- to PKR 150,000/- per board meeting.
  - **"RESOLVED THAT** pursuant to Section 170 of the Companies Act, 2017 read along with Articles of Association of the Company, approval of the members be and is hereby accorded to the Board of Directors of the Company, for the revision of remuneration of non-executive directors of the Company from PKR 100,000/- to PKR 150,000/- per board meeting."

#### **ANY OTHER BUSINESS**

- 6. To transact any other business with the permission of the Chairman.
  - By Order of the Board

Shavan Mufti

**Company Secretary** 

Karachi, April 09, 2025



#### **Notes:**

## 1. Registration to attend Annual General Meeting through Electronic Means:

- a. In the light of relevant guidelines issued by the Securities and Exchange Commission of Pakistan (SECP) from time to time, including vide letter No. SMD/SE/2/(20)/2021/117 date December 15, 2021, members are encouraged to participate in the Annual General Meeting ("AGM") through electronic facility organized by the Company.
- b. To attend the AGM through electronic means, the Members are requested to register themselves by providing the following information through email at company.secretary@tplholdings.com at least forty-eight (48) hours before the AGM.

Name of Shareholder	CNIC/NTN No.	Folio No/ CDC A/c No	Cell Number	Email Address

- c. Members will be registered, after necessary verification as per the above requirement, and will be provided a video-link by the Company via email.
- d. The login facility will remain open from 11:30 a.m. till the end of AGM.

#### 2. Closure of Share Transfer Books:

The Share Transfer Book of the Company will remain closed from April 24, 2025 to April 30, 2025, (both days inclusive). Share Transfers received at THK Associates (Pvt.) Limited, Plot No. 32-C, Jami Commercial Street 2, D.H.A., Phase VII, Karachi-75500, Pakistan by the close of business hours (5:00 PM) on April 23, 2025, will be treated as being in time for the purpose of above entitlement to the transferees.

## 3. Participation in the AGM:

All members, whose names appear in the register of members of the Company as on April 23, 2025, are entitled to attend (in person or by video link facility or through Proxy) the AGM and vote there at. A proxy duly appointed shall have such rights as respect to the speaking and voting at the AGM as are available to a member. Duly filled and signed Proxy Form must be received at the Registrar of the Company, THK Associates (Pvt.) Limited, Plot No. 32–C, Jami Commercial Street 2, D.H.A., Phase VII, Karachi-75500, Pakistan, not less than 48 hours before the AGM.

4. For Attending the AGM:

In case of individual, the Account holder and/or Sub-account holder whose registration details are uploaded as per the CDC regulations, shall authenticate his/her identity by providing copy of his/her valid CNIC or passport along with other particulars (Name, Folio/CDS Account Number, Cell Phone Number) via email to aforementioned ID and in case of proxy must enclose copy of his/her CNIC or passport.

In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be provided via email to aforementioned ID.

#### 5. Change of Address:

Members are requested to immediately notify the change, if any, in their registered address to the Share Registrar, THK Associates (Pvt.) Limited, Plot No. 32-C, Jami Commercial Street 2, D.H.A., Phase VII, Karachi-75500, Pakistan.

#### 6. Conversion of Physical Shares into the Book Entry Form:

The SECP through its letter No. CSD/ED/Misc/2016-639-640 dated March 26, 2021 has advised listed companies to adhere to provisions of Section 72 of the Companies Act, 2017 by replacing physical shares issued by them into book entry form.

The shareholders of the Company having physical folios / share certificates are requested to convert their shares from physical form into book-entry form as soon as possible. The shareholders may contact their Broker, CDC Participant or CDC Investor Account Service Provider for assistance in opening a CDS Account and subsequent conversion of the physical

shares into book-entry form. It would facilitate the shareholders in many ways including safe custody of shares, avoidance of formalities required for the issuance of duplicate shares, etc. For further information and assistance, the shareholders may contact our Share Registrar, THK Associates (Private) Limited.

### 7. Video Conferencing Facility

The Company shall provide video conference facility to its members for attending the AGM at places other than the town in which the AGM is taking place, provided that if members, collectively holding 10% (ten percent) or more shareholding residing at a geographical location, provide their consent to participate in the meeting through video conference at least 7 days prior to date of the AGM, the Company shall arrange video conference facility in that city, subject to availability of such facility in that city.

In this regard, please fill the enclosed form and submit the same to the registered address of the Company 7 days before holding of the AGM. The Company will, if such facility is available, intimate members regarding venue of video conference facility at least 5 days before the date of AGM along with complete information necessary to enable them to access such facility.

## 8. For Voting for Special Agenda Items:

### a. Voting through Ballot Paper:

In accordance with regulation 8(2) of the Companies (Postal Ballot) Regulations, 2018, Members have the option to cast their votes using the enclosed ballot paper, a copy of which is also accessible on the Company's website. The duly filled in ballot paper should reach the chairman of the meeting through email at chairman@tplinsurance.com or through post to 20th Floor, Sky Tower-East Wing, Dolmen City, HC-3, Block 4, Abdul Sattar Edhi Avenue, Clifton, Karachi, no later than one day prior to the AGM, during working hours.

### b. Electronic Voting:

In accordance with Regulation 4(4) of the Companies (Postal Ballot) Regulations, 2018, Members also have the option to cast their votes through e-voting. To facilitate this, THK Associates (Private) Limited, the e-voting service provider, will send an email on April 23, 2025, to members containing the web address, login details, password, and other necessary information. The facility for e-voting shall open on April 23, 2025 and shall close at 1700 hours (Pakistan Standard Time) on April 29, 2025.

#### c. Appointment of Scrutinizer for Special Business Item No. 4

M/s. Junaidy Shoaib Asad, Chartered Accountants, having more than 10 years of experience, and represented by Partner Mr. Naveed Alam, Chartered Accountant, has been designated as Scrutinizer, as required under the Companies (Postal Ballot) Regulations, 2018, for the purpose of voting on special business item number 4, i.e. investment in associated companies under Section 199 of the Companies Act.

## 9. Intimation of No Gift Distribution

Members are hereby informed that no gifts will be distributed at the meeting.

#### 10. Electronic Transmission of Annual Report 2024:

In pursuance of section 223(6) of the Companies Act, 2017 and S.R.O. 389 (I)/2023 dated March 21, 2023 of the Securities and Exchange Commission of Pakistan ("the SECP"), the Company has electronically transmitted the Annual Report 2024 through email to shareholders whose email addresses are available with the Company's Share Registrar, M/s. THK Associates (Private) Limited. However, in cases, where email addresses are not available with the Company's Share Registrar, printed copies of the notices of AGM along with the QR enabled code/weblink to download the Annual Report 2024 (containing the financial statements), have been dispatched.

Notwithstanding the above, the Company will provide hard copies of the Annual Report 2024, to any Member on their request, at their registered address, free of cost, within one (1) week of receiving such request. Further, Members are requested to kindly provide their valid email address (along with a copy of valid CNIC) to the Company's Share Registrar, M/s. THK Associates (Private) Limited if the Member holds shares in physical form or, to the Member's respective Participant/Investor Account Services, if shares are held in book entry form.

# Statement of Material Facts under Section 134(3) of the Companies Act, 2017 relating to the said Special Business:

## Renewal of advance of amount up to Rs. 300 million to TPL Trakker Limited:

TPL Insurance Limited (the "Company") is desirous to renew advance made to TPL Trakker Limited which was initially approved by the members in April, 2019.

The information required to be annexed to the Notice by Notification No. S. R. O. 1240(I)/2017 dated December 06, 2017 is set out below:

S.No.	Requirement	Information	
i.	Name of the associated company or associated undertaking	TPL Trakker Limited	
ii.	Basis of relationship	Associated Company	
iii.	Earnings per share for the last three years of the Associated Company	Earnings per Share: 2025 (HY): Rs. 0.48 2024 0.72 2023 Rs. (0.23)	
iv.	Break-up value per share, based on latest audited financial statements	Rs. 13.88 per share	
V.	Financial position of the associated company	The extracts of the reviewed balance sheet ar profit and loss account of the associated comparas at and for the half year ended Dec 31, 2024 as follows:	
		Balance Sheet	Rupees
		Non-current assets	4,243,695,271
		Other assets	1,918,064,952
		Total Assets	6,161,760,223
		Total Liabilities	3,564,918,838
		Represented by:	
		Paid up capital	1,872,630,930
		Capital Reserve	202,650,046
		Accumulated profits	226,541,738
		Other components of equity	295,018,671
		Equity	2,596,841,385
		Profit and Loss - HY 2024	
		Profit before interest and taxation	277,470,586
		Financial charges	(200,443,310)
		Profit before taxation	77,027,276
		Taxation	12,536,250
		Profit after taxation	86,563,526

S.No.	Requirement	Information		
∨i.	In case of investment in a project of an associated company / undertaking that has not commenced operations, in addition to the information referred to above, the following further information is also required:	N/A		
	a) a description of the project and its history since conceptualization;			
	b) starting date and expected date of completion;			
	c) time by which such project shall become commercially operational;			
	d) expected return on total capital employed in the project; and			
	e) funds invested or to be invested by the promoters distinguishing between cash and non-cash amounts;			
vii.	Maximum amount of investment/advance to be made	PKR 300 million		
∨iii.	Purpose, benefits likely to accrue to the investing company and its members from such investment and period of investment;	To ensure continuity of supply of tracking units used in insured vehicles		
ix.	Sources of funds to be utilized for investment and where the investment is intended to be made using borrowed funds,-			
	(I) justification for investment through borrowings;			
	(II) detail of collateral, guarantees provided and assets pledged for obtaining such funds; and			
	(III) cost benefit analysis;			
X.	Salient features of the agreement(s), if any, with associated company or associated undertaking with regards to the proposed investment;	The advance is provided in accordance with the agreement made in the year 2017 between TPL Insurance Limited and TPL Trakker Limited to ensure continuity of supply of tracking units. The advance carries markup at the rate of KIBOR + 3.5% with a floor of 10% per annum.		
xi.	Direct or indirect interest, of directors, sponsors, majority shareholders and their relatives, if any, in the associated company/undertaking or the transaction under consideration	to the extent of their directorships and shareholdings in the Company.		
		Name of Director Shareholding Shareholding in TPLI in TPLT		
		Jameel Yusuf 837 1		

S.No.	Requirement	Information
xi.	In case any investment in associated company or associated undertaking has already been made, the performance review of such investment including complete information/justification for any impairment or write offs; and	The advance was provided in the past and carried mark-up at KIBOR + 3.5% per annum. The Company did not recognize any impairment loss on this investment since inception. The investment ensures timely availability of tracking units to the Company enabling it to mitigate underwriting risks.
xiii.	Any other important details necessary for the members to understand the transaction;	N/A
xiv.	Category-wise amount of investment;	Advance against supply of tracking units upto Rs. 300 million
XV.	Average borrowing cost of the investing company or in case of absence of borrowing the KIBOR (Karachi Inter Bank Offered Rate) for the relevant period	Current 1 year KIBOR is 12.43% per annum on 3rd January 2025
xvi	Rate of interest, mark up, profit, fees or commission etc. to be charged by investing company;	The advance carries markup at the rate of 1 year KIBOR + 3.5% with a floor of 10%
xvii.	Particulars of collateral or security to be obtained in relation to the proposed investment;	The advance is unsecured
xviii.	If the investment carries conversion feature i.e. it is convertible into securities, this fact along with terms and conditions including conversion formula, circumstances in which the conversion may take place and the time when the conversion may be exercisable; and	Advance is not convertible
xix.	Repayment schedule and terms and conditions of loans or advances to be given to the associated company or associated undertaking.	Advance is adjustable against the invoices for rental of tracking units and monitoring fee on a monthly basis.

# Revision of remuneration of Non-Executive Directors from PKR 100,000/- to PKR 150,000/- per meeting.

The Board of Directors of the Company has approved and recommended to shareholders a revision in the Directors' remuneration for attending Board meetings. The recommended revision increases the remuneration from PKR 100,000 to PKR 150,000 per meeting (while the remuneration for committee meetings will remain unchanged at PKR 100,000 per meeting.) pursuant to Section 170 of the Companies Act, 2017.

## FORM OF PROXY

## Annual General Meeting of TPL Insurance Limited

I/We	.S/o/D/	/o / W/o _	
resident of (full address)			
being a member(s) of <b>TPL Insurance Limited</b>	d ("the (	Company	" <b>),</b> holding
ordinary shares, hereby appoint			
S/o / D/o / W/o			resident of
(full address)			or failing him / her
S/o / E	)/o / W/	O	
resident of (full address)			as my / our proxy
in my / our absence to attend and vote for	me / us	s on my /	our behalf at Annual General
Meeting of the Company to be held on Wedne	esday, 3	0 April, 202	25 and/or adjournment thereof.
As witness my / our hand (s) seal this on the Signed by the said:		(	day of2025.
Folio No. / CDC Account No.			
			Signature on Revenue Stamp of Appropriate Value.
			The signature should agree with the specimen registered with the Company
In presence of:			
Signature:  Name:  Address:  CNIC or Passport No:	2.	Name:_ Address	re: :: Passport No:

## **Important Instructions:**

- I. The Proxy form, duly completed and signed, must be received at the Registrar's Office of the Company not less than forty-eight (48) hours before the time of holding the meeting.
- 2. If a member appoints more than one proxy and more than one instrument of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid.
- 3. In case of a proxy for an individual CDC shareholder, attested copies of CNIC or the passport, account and participant's ID number of the beneficial owner and along with the proxy is required to be furnished with the proxy form.
- 4. In case of a corporate entity, the Board of Directors' resolution / power of attorney with the specimen signature shall be submitted (unless it has been provided earlier) along with the proxy form of the Company.

## **پراکسی فارم** مرلان احلاس مام TDLانش نسرا

	سالا نه اجلاس عام TPL انشورنس لمب
ولدادختراز وجه	يل انهم
• ′	کا/کے (مکمل پیتہ)
عام صص، بذريع	بحثیت رکن TPLانشورنس کمیشد ما لک، _
محرّم المحرّمة	
ياسكى غيرموج	پټه (مکمل پېټه)
پټه (کلمل پېټه)	يل محترم المحترمه
کپنی میں عام شیئر زرگھتا ہے ارگھتی ہے ارکھتے ہے بطور میراا ہمارے پراکسی مو	
ند ہونے والے سالانہ اجلاس عام میں حق رائے وہی استعمال کرنے ،تقریراورشرکت کرنے پاکسی بھی <sup>ال</sup>	30 اپریل 2025ء بروز ب <i>دھ کمپ</i> ٹی کے منعق
	کی صورت میں اپنا/ہمارا بطور مختار (پراکسی )^
2025ء کومیرے اہمارے دستخط سے گوا ہوں کی تصدیق سے جاری ہ	آج بروز بتاریخ _
	گوایان
	ىي دُى يى ا كا ۇنٹ نمبر
ر په پڼه مېر د ستخط	
۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔۔	
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•••,	****

## اهم نوث

کمپیوٹرائز دقومی شناختی کارڈنمبر:

ا۔ پراکسی فارم، با قاعدہ کممل اور دستخط شدہ، کمپنی کے رجسڑ اردفتر میں اجلاس منعقد ہونے سے کم از کم 48 (اڑتالیں) گھنٹے قبل لاز ماً وصول ہوجانے چاہیے۔ ۲۔اگرایک رکن ایک سے زیادہ پراکسی مقرر کرتا ہے اور کمپنی کے ہاں ایک سے زیادہ پراکسی آلات جمع کراتا ہے تو پراکسی کے ایسے تمام آلات مستر دکر دیۓ جائیں گے۔

سا۔انفرادی می ڈی می شیئرز ہولڈرز کے پراکسی کی صورت میں پیفیشیل اونرمعہ پراکسی کے کمپیوٹرائز ڈقو می شناختی کارڈیا پاسپورٹ کی مصدقہ نقول، اکاؤنٹ اور پارٹیسپیٹ کا آئی ڈی نمبر پراکسی فارم (مختارنامہ) ہے ہمراہ جمع کرانا ہونگی۔

۳۔ بصورت کارپوریٹ اینٹی، بورڈ آف ڈائر بکٹر کی قرار دادا مختار نامہ معہ پراکسی ہولڈر کے نمونے دستخطیراکسی فارم (مختار نامہ ) کے ہمراہ کمپنی میں جمع کرانا ہوگا (اگر پہلے مہیا نہیں کیا گیا)۔

كېپيوٹرائز د قومي شناختي كار د نمير:

## POSTAL BALLOT PAPER

Postal Ballot Paper for a Special Business Item to be transacted at the Annual General Meeting ("AGM") of TPL Insurance Limited ("Company") to be held on Wednesday, April 30, 2025 at 11:45 A.M. at the PSX Auditorium, Stock Exchange Building, Stock Exchange Road, Karachi

This is in accordance with regulation 8(2) of the Companies (Postal Ballot) Regulations, 2018. Members have the option to cast their votes using the ballot paper, a copy of which is also accessible on the Company's website. The duly filled in ballot paper should reach the chairman of the meeting through email at chairman@tplinsurance.com or through post to 20 Floor, Sky Tower-East Wing, Dolmen City, HC-3, Block 4, Abdul Sattar Edhi Avenue, Clifton, Karachi, no later than one day prior to the Annual General Meeting (the "AGM"), during working hours.

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held and folio number	
CNIC Number (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government.)	

I/we hereby exercise my/our vote in respect of the following resolution through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick  $(\checkmark)$  mark in the appropriate box below (delete as appropriate):

Sr. No.	Nature and Description of resolution	No. of ordinary shares for which votes cast	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	To consider and if thought fit, to pass with or without modification, special resolution in terms of Section 199 of the Companies Act 2017 to authorize the Company for renewal of advance of Rs. 300 million to the associated company TPL Trakker Limited.			
	"RESOLVED THAT pursuant to Section 199 of the Companies Act 2017, the Company be and is hereby authorized for renewal of advance of Rs. 300 million to the associated company TPL Trakker Limited."			
2.	To consider and if thought fit, to pass with or without modification, ordinary resolution for revision of remuneration of non-executive directors, as determined by the Board of Directors of the Company, from PKR 100,000/- to PKR 150,000/- per board meeting.			
	"RESOLVED THAT pursuant to Section 170 of the Companies Act, 2017 read along with Articles of Association of the Company, approval of the			



Sr. No.	Nature and Description of resolution	No. of ordinary shares for which votes cast	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
	members be and is hereby accorded to the Board of Directors of the Company, for the revision of remuneration of non-executive directors of the Company from PKR 100,000/- to PKR 150,000/- per board meeting."			

Signature of shareholder(s)		
Place:		
Date:		

## **NOTES:**

- 1. Dully filled postal ballot should be sent to chairman at chairman@tplinsurance.com or through post to Mr. Jameel Yusuf Ahmed S.St, TPL Insurance Limited, 20 Floor, Sky Tower-East Wing, Dolmen City, HC-3, Block Abdul Sattar Edhi Avenue, Clifton, Karachi.
- 2. Copy of CNIC should be enclosed with the postal ballot form.
- 3. Postal ballot forms should reach chairman of the meeting on or before April 29, 2025. Any postal ballot received after this date, will not be considered for voting.
- 4. Signature on postal ballot should match with signature on CNIC.
- 5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.



## Video Conferencing Facility Request Form for Annual General Meeting of TPL Insurance Limited

I/We	S/o / D/o / W/o	resident
of (full address)		being
a member(s) of TPL Insuranc	ce Limited ("the Company), holding	g ordinary
shares, hereby opt for video	conference facility at	to attend the Annual
General Meeting of the Compo	any to be held on <b>Wednesday, 30 A</b>	<b>pril, 2025</b> and/or adjournment
thereof.		
Folio No. / CDC Account No.		Signature on Revenue Stamp of Appropriate Value.

The signature should agree with the specimen registered with the Company.